|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Telephone:** |  |
| **DOB:** |  |
| **Nationality:** |  |
| **Age at time of Placement:** |  |
| **Email Address:** |  |

|  |  |
| --- | --- |
| **Next of Kin:** |  |
| **Relationship:** |  |
| **Telephone:** |  |
| **Mobile:** |  |

**Health**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Do you suffer from any long-term medical conditions? |  |  |
| Are you currently taking any regular medication? |  |  |
| Are you aware of any allergies that could be aggravated by working with animals or plants? |  |  |
| Do you have a current tetanus vaccination? |  |  |

*If you have answered yes to any of the above, it will be discussed in your interview if offered one.*

**Course and Education Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of College/University:** |  | | |
| **Name and Level of Course:** |  | | |
| **Supervisors Name:** |  | | |
| **Supervisors Contact No:** |  | | |
| **Supervisors Email:** |  | | |
| **Duration of Placement:**  *Delete as appropriate* | 1 month / 5 days a week | 1 day a week / 6 months | 2 days a week / 3 months |
| **Dates you are looking to apply for:** |  | | |

**Supervisors Recommendation**

*Our placements are very sought after and we will only be able to accept applications with a supporting recommendation from your supervisor.*

*Please ask them to fill this page in and include it in your application.*

|  |
| --- |
| ***Supervisors:*** *Please give your recommendation for the student application below.*  *Please include details about work ethic, professional interests, career goals and what you think they will gain from a placement in a zoological park and the ways in which they will benefit relating to their course and the mentioned career goals of the individual.*  *PLEASE NOTE: This is a professional recommendation and NOT a reference. By completing this form you are stating that the student is able to meet our expectation guidelines for work placements. If you need a copy, you can download it here:* [*https://www.hemsleyconservationcentre.com/workexperience*](https://www.hemsleyconservationcentre.com/workexperience) |

**Research / Presentations / Coursework**

Are you required to carry out a research project as part of your placement? YES / NO

Are you required to complete an assignment pertaining to your work placement? YES / NO

Are you required to provide photos/video as part of your placement? YES / NO

If as part of your placement and course, you need:

* To complete a research project.
* To complete a presentation about your work placement.
* To complete pertaining to your work placement.
* To provide photographic evidence of your placement.

We must receive:

* A copy of the final research project/paper.
* A copy of the assignment brief to which your placement relates.
* A copy of the final presentation.
* A copy of your final assignment.
* A copy of all photo and video files that you will be providing to your college or university.

**Work Experience Job Specification**

Students are responsible for assisting our keepers with all their daily duties. They assist with general animal husbandry, food preparation, general enclosure and site maintenance (including picking up litter, sweeping, washing windows etc). They also occasionally assist keepers with public events, animal handling and health checks. We aim to give students a fair representation of a zookeeper’s job.

Work experience students usually work Monday - Friday 8am - 4pm. They are entitled to two 30-minute breaks a day.

Upon receiving your application form via email, we will ***aim*** to reply to you within 7 days with regards to availability. Please ensure you have sent across the dates you are looking for and the duration of the placement to ensure a smooth application process. If you have not heard anything after 7 days, please email us again. Placements can only be offered after applicants have attended a successful interview, as well as a potential trial day for those applying for long term placements.

Please send completed form to volunteer@hemsleyconservationcentre.com